

**THOMAS E. FAIRCHILD INN
AMERICAN INNS OF COURT**

ATTENDANCE POLICIES (2012-13)

Attendance requirements for **monthly program meetings** are as follows:

1. All members are expected personally to attend at least *four* program meetings each year. Any member who is unable to comply with this attendance requirement should promptly advise the Executive Committee of the reasons for his or her inability to satisfy the attendance requirement so that his or her member status may be reviewed.
2. Judge and Emeritus members and law school students (Pupils) are exempted from attendance and related requirements.

Attendance requirements for **pupilage group meetings** are as follows:

1. A member is expected to use his or her best efforts to attend scheduled pupilage group meetings and participate in pupilage group activities, including preparation for and participation in programs assigned to the group.
2. In order to monitor pupilage group attendance and participation, pupilage group leaders will keep attendance records for pupilage group meetings and report to the Executive Committee as requested.