

# How to Locate a Servicemember

Every member of the Armed Forces has an address, and many have more than one. There are 3 types of addresses to look for:

1. Home of Record
2. Duty Station
3. Temporary Duty Station

What information do I need to start my inquiry?

1. First, Middle (if known), Last Name
2. Social Security Number
3. Date of Birth
4. Status: Active Duty, Reserve, Reserve-Deployed
- 5. Branch of Service**
6. Rank or Grade

Where do I find the **branch of service**?

1. [www.military.com](http://www.military.com) under "Find a Buddy" provides easy access to public Department of Defense Records. You may be able to find the branch of service, full name, approximate rank or grade and home of record.
2. Other options:
  - a. Try to locate the recruiting station that enlisted the soldier.
  - b. The Privacy Act and The Freedom of Information Act, 5 USC 552

Where do I send my inquiry?

## **Air Force Worldwide Locator**

Air Force Headquarters  
ARMPC/RMIQL  
550 C St. West, Suite 50  
Randolph AFB, TX 78150

U.S. Air Force  
AFLSA/JACA  
1420 Air Force Pentagon  
Washington, DC 20330

## **Army Worldwide Locator**

Army Worldwide Locator  
USAEREC  
8899 E. 56<sup>th</sup> Street  
Indianapolis, IN 46249

Office of the Judge Advocate General  
Attn: DAJAOLA  
2200 Army Pentagon  
Washington, DC 20310

**Coast Guard Worldwide Locator**

US Coast Guard  
Personnel Command  
2100 2<sup>nd</sup> Street W.  
Washington, DC 20592

United States Coast Guard  
G-PC (CSCG)  
Room 4100E, CGHQ  
Department of Homeland Security  
Washington, DC 20590

**Marine Worldwide Locator**

Marine Corps  
Headquarters, USMC  
Code MMSB-10  
208 Elliot Road, Room 201  
Quantico, VA 22134

Marine Corps  
Paralegal Specialist  
Headquarters, US, Marine Corps (JAR)  
2 Navy Annex  
Quantico, VA 22134

**Navy World Wide Locator**

Navy Personnel Command (PERS 312)  
5720 Integrity Drive  
Millington, TN 38055

Office of the Judge Advocate General (Code 16)  
1322 Patterson Ave, SE, Suite 3000  
Washington Navy Yard, DC 20374