

May 14, 2009

Dear Inn Members:

I am enclosing information regarding how to obtain CLE credit from the Florida Bar for the latest Cheatwood Inns of Court presentation.

INFORMATION FOR CLE COURSE CREDIT APPROVAL

<u>Course Credit #</u>	<u>Course Title</u>	<u>Course credit hours</u>	<u>Course Date</u>
80238	Michael Clayton	1 gen., incl. 1 Ethics	5-12-09

PROCEDURE FOR CLE COURSE APPROVAL

1. Go to Florida Bar website at www.flabar.org
2. Click on "Member profile" on right
3. Click on "CLE activity posting" under "Continuing Legal Education"
4. Log in by your bar number and password
5. Enter course credit number
6. Click on "Retrieve course" button
7. Enter date of course completion
8. Click on "Continue" button
9. Check "I Agree" box
10. Click on "Submit" button

For those who have had guests attend our Inns of Court monthly meeting and presentation, please provide this information to them so that they may obtain CLE credit. If you have any questions or comments, please feel free to contact me at 813-274-6133 or kellychoward@gmail.com.

Cordially,

/s/

Kelley C. Howard-Allen

CLE Chair

J. Clifford Cheatwood Inns of Court