

RANDY H. LEE AMERICAN INN OF COURT
A Chapter of the American Inns of Court
Fostering Excellence in Professionalism, Ethics, Civility and Legal Skills
P.O. Box 5497
Grand Forks, ND 58206-5497

September 4, 2024

Greetings:

The Randy H. Lee American Inn of Court is ready to kick off the 2024-2025 program year. Our local Chapter continues to serve the local legal community by promoting excellence in legal advocacy, enhancing the legal skills of its members, and encouraging professionalism, collegiality, and mentoring.

This new program year should be exciting. We have changed the location of the meetings. The first meeting of the new program year will be held on September 10, 2024, at the Olive Ann Hotel located in downtown Grand Forks. We look forward to seeing you there. A new member orientation will begin at 5:00 p.m. Membership social will begin at 5:30 p.m. Dinner at 6:00 p.m. and the program at 6:30 p.m. You should have already RSVP'd your attendance. One of the major changes in this program year will be the need for you to RSVP well in advance of the meetings. You will receive a monthly RSVP notice to respond to. If you have not responded to the RSVP request, we are unfortunately not able to provide a meal for you. All meals will be served meals rather than a buffet line as we have had previously utilized.

The continued success of our Inn relies upon our members serving on the Board of Directors and on one of our three committees: the Membership Committee, the Program Committee and the Mentorship Committee. Please consider serving on one of these committees. More information about the committees and your opportunities to serve will be shared with you at a later date and will be discussed at the first Inns of Court meeting. You are also welcome to reach out to any of the board members with any questions or to express your interest.

The Pupilage Team Roster will be provided to you separately. Each team is responsible for presentations at each meeting. Each team will have a co-chair that are responsible for initiating communications and planning. You should be aware that the suggested topics are only suggestions. The team is free to select a topic other than the assigned topic. The exception to this is, however, those topics which are designed to comply with the Minnesota Elimination of Bias requirements. Any changes in the topics for those programs would need to comply with the Minnesota requirements. Any change in the assigned presentation topic should be reported to the Program

Committee before the date of the presentation. Keep in mind that many programs and resources are available through the AIC website (www.innsofcourt.org).

In order to facilitate approval of CLE credits for each program, the co-chairs of each team are responsible for submitting a written summary of the program and copies of all presentation outlines and/or materials to the Program Chair within ten (10) days following the program presentation.

Members are encouraged to invite guests or prospective members to Inn meetings. The Member bringing a guest is responsible for the cost of the guest's meal. (\$35.00) Non-members invited by the Pupilage Team to present at a meeting are considered guests and the Pupilage Team inviting the guest presenter is responsible for the cost of their meals.

Thank you for your continued support of the Randy H. Lee American Inn of Court. We look forward to seeing each of you. **Reminder that our first meeting will be at the Olive Ann Hotel, 14 N. 4th St., Grand Forks, ND on Tuesday, September 10, 2024. A New Members Orientation will begin at 5:00 p.m. A Member's Social will begin at 5:30 p.m., followed by dinner at 6:00 p.m. The program at 6:30 p.m.**

Sincerely,

A handwritten signature in black ink, appearing to read "Howard D. Swanson", with a horizontal line drawn underneath it.

Howard D. Swanson, President