

Bylaws
of the
The Honorable Jimmie V. Reyna Intellectual Property
American Inn of Court

**Article I
General**

Section 1. Purpose.

The purposes of The Honorable Jimmie V. Reyna Intellectual Property American Inn of Court (The Inn) are set forth in its Organizational Charter issued by the American Inns of Court Foundation.

Section 2. Principal Location.

The Inn shall be located in Minneapolis and/or St. Paul, Minnesota.

**Article II
Organization**

Section 1. The Executive Committee.

The Executive Committee is composed of the officers and the chairs of the various committees formed by the Executive Committee and such other members as are determined by the Benchers. The duties of the Executive Committee, and its members, are set forth in the Organizational Charter, and as set forth herein.

Section 2. The Officers.

The officers of the Inn shall be a president, a vice president, a counselor, a secretary/treasurer or secretary and treasurer, and such other officers as the Benchers deem necessary. The officers serve a one-year term, or as otherwise directed by the Benchers. No person shall serve as president for more than two terms, whether or not consecutive. The officers are selected by the Benchers in accordance with the Organizational Charter of the Inn.

Section 3. Committees.

The Executive Committee may establish standing and ad hoc committees from time to time from among the active members of the Inn, and from time to time may change or discontinue committees.

Initially, the following standing committees shall be established: Membership Committee and Program Committee.

Among such other duties as may be assigned by the Benchers and the Executive Committee, the duties of each committee shall be as follows:

Membership Committee—The Membership Committee shall solicit and review applications and make recommendations to the Executive Committee for membership in

the Inn; shall maintain records of attendance and oversee attendance in accordance with Article IV. Section 2 of these Bylaws; and shall assign members to Pupillage groups.

Program Committee—The Program Committee shall oversee and approve program topics, and shall be responsible for submitting programs for Continuing Legal Education credit.

The officers shall appoint committee members and chairs of the committees, who shall serve one year terms, or as otherwise directed by the Executive Committee, and may succeed themselves only once.

Committees may create ad hoc sub-committees, as appropriate.

Section 4. Pupillage Groups.

All active members will be assigned to a Pupillage Group by the Membership Committee and shall be approved by the Executive Committee. Each Pupillage Group shall be chaired by a Bencher appointed by the Executive Committee. The Benchers and Pupillage Groups shall be reassigned every two years.

Article III. Membership.

Section 1. Active Members.

There are four classifications of members in an American Inn of Court, as defined in the bylaws of the American Inns of Court Foundation, and as set forth below:

- Benchers—consisting of lawyers with at least 17 years of experience, judges and law professors;
- Barristers—consisting of lawyers with at least 10 years of experience;
- Associates—consisting of lawyers with 0 to 10 years of experience; and,
- Pupils—consisting of 3L or 4L law students.

Membership in this American Inn of Court shall consist of Benchers, Barristers and Associates. Pupils may participate in all activities of the Inn, but will not be voting members. Associates shall serve a term of two years, running from July 1 through June 30, or as otherwise directed by the Executive Committee.

Section 2. Inactive Members.

The Executive Committee may confer Emeritus and Honorary memberships as set forth in the Organizational Charter.

Article IV Meetings and Attendance

Section 1. Meetings.

Meetings shall be held at least six times per year at such times as the Executive Committee may determine. The Inn shall endeavor to have at least one social event per year wherein members may invite guests.

Section 2. Attendance.

Each active member will be allowed three absences from the monthly meetings in a year. The Membership Committee shall monitor attendance at meetings and shall submit the names of those who have three absences to the Executive Committee. The non-participating member will be contacted by the Membership Chair in order to determine if he/she wishes to remain in this American Inn of Court, and in the event another absence occurs, this member will be dropped from the rolls and all dues will be forfeited.

Article V Voting and Elections.

Section 1. Benchers.

With the exception of Emeritus and Honorary Benchers, each Bencher shall be entitled to one vote on all matters submitted to the Benchers. A majority of voting Benchers shall constitute a quorum for the transaction of business. Every act done or decision made by a majority of the Benchers in attendance at a meeting shall be regarded as the act of all the Benchers.

Section 2. Executive Committee.

Each member of the Executive Committee shall be entitled to one vote on all matters submitted to the Committee. In the event of a tie, the President shall have the deciding vote. A majority of the members of the Committee shall constitute a quorum for the transaction of business. Every act done or decision made by a majority of the members in attendance at the meeting called for that purpose shall be regarded as the act of the entire Committee.

Section 3. Elections.

The nomination and election of a president and other officers shall occur each year in accordance with the Organizational Charter, and may occur at a meeting of the voting Benchers especially called for that purpose or via mail, facsimile, electronic mail, or other means deemed necessary by the Executive Committee.

Section 4. Vacancies.

When the position of president becomes vacant during a term, the duties of the office shall be fulfilled by the vice president for the remainder of the term. A vice president's

service as acting president shall not count as a term served for purposes of the two-term limit on presidential service. When any other position as an officer or committee chair becomes vacant, the procedures for election and selection of officers and chairs shall be followed when the vacancy occurs.

Article VI Fiscal Matters

Section 1. Fiscal Year.

The fiscal year of this Inn of Court shall be the same as the fiscal year of the American Inns of Court Foundation, which is from July 1 to June 30 of each year.

Section 2. Dues.

Dues shall be in an amount consistent with the Organizational Charter and shall be levied by the Treasurer each year. Failure to pay assessments and dues prior to the third meeting of the Inn year and after reasonable notice may be considered by the Executive Committee as grounds to terminate membership of the person in default.

Section 3. Expenses.

This Inn of Court may pay all reasonable expenses incurred by members of the Executive Committee for such things as attendance at state, regional or national events of the American Inns of Court Foundation. This Inn shall pay an administrator to schedule meetings, order food and to perform such other duties as may be delegated to administrator by the Executive Committee.

Article VII Adoption and Amendments.

Section 1. Adoption.

These Bylaws will be adopted by this Inn of Court upon approval by a majority of the Benchers of this Inn and after being submitted to and approved, in writing, by the Board of trustees of the American Inns of Court Foundation. The Benchers may make valid decisions by voting by mail, facsimile, electronic mail, or other means when deemed necessary by the Executive Committee or the President.

Section 2. Amendments.

Amendments to these Bylaws may be made by a majority of the Benchers of this American Inn of Court and must be submitted to and approved, in writing, by the Board of Trustees of the American Inns of Court Foundation. The Benchers may make valid decisions by voting by mail, facsimile, electronic mail, or other means when deemed necessary by the Executive Committee or the President.

*As approved by the American Inns of Court Foundation, October 2022,
and adopted by majority vote of the Benchers of the Honorable Jimmie V. Reyna
Intellectual Property American Inn of Court, July 2023.*