

## GENERATIVE AI USE

### Introduction

Generative AI technology (“GenAI”) can offer significant efficiencies and advantages to the services ██████ provides its clients. For our purposes, GenAI means any program (including ChatGPT, Westlaw, and Lexis features) that uses machine learning to produce new content such as text or images. Because GenAI can produce results akin to attorney work product, the ██████ AI Committee proposes the following guidelines for attorneys and staff to ensure that our use of GenAI meets our ethical and professional obligations. The following guidelines are preliminary, and the AI Committee expects to update them as we learn more about this technology.

**It is ultimately the responsibility of each individual attorney to stay up to date and informed concerning any law, rule, regulation, standing order, vendor policy, and client-specific policy on GenAI that may be applicable in their jurisdiction and to their specific practice.**

### Guidelines

1. The use of GenAI is permitted, so long as the use is consistent with these guidelines, all other applicable Firm policies (*e.g.* cybersecurity), laws, rules, regulations, standing orders, vendor policies, and client-specific policies. It is ultimately the responsibility of each individual attorney to be familiar with the Rules of Professional Conduct applicable to each matter, including but not limited to RPCs 1.1 (competence), 1.2 (allocation of authority between client and lawyer), 1.4 (communication), 1.6 (confidentiality), 3.2 (expediting litigation), 3.4 (fairness to opposing party and counsel), 4.4 (respect for third parties), and 5.1, 5.2, and 5.3 (supervision of subordinate attorneys and non-attorney assistants). **Attorneys shall also comply with the New Jersey Supreme Court's Guidelines on the use of AI by New Jersey Lawyers, attached hereto.**

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CONFIDENTIAL – DO NOT SHARE OUTSIDE OF FIRM  
ATTORNEY WORK PRODUCT

2. Competence. Consistent with an attorney’s duty of competence, PSWH encourages attorneys and staff to educate themselves on GenAI and how it is used in their practice. Technological proficiency is required at this Firm.

3. Integrity. Results obtained from GenAI may never replace or be used as a substitute for work product that meets our professional and ethical responsibilities to our clients. Independent verification of any results obtained from GenAI by a human is required. **Under no circumstances shall work product generated in whole or in part by GenAI be filed with a court or circulated outside this Firm unless and until all facts and legal citations are checked and verified by a human.** Be mindful about the associated costs to our clients if extensive verification may be required (*i.e.*, it may be more cost effective not to use GenAI if extensive verification will be required).

4. Communication. Attorneys and non-attorney staff must affirmatively advise all supervising attorneys when GenAI will be or has been used in the creation of work product to ensure its use is consistent with these guidelines. Attorneys and non-attorney staff must be transparent with clients and other attorneys about the use of GenAI when appropriate and if asked.

5. Confidentiality. Confidential client information, including but not limited to personal identifiable information, protected healthcare information, propriety information, attorney-client privileged information, information concerning legal strategies, or any other sensitive or protected information may **never** be uploaded or input into GenAI technology. Once information becomes part of a GenAI program’s dataset, the Firm can no longer control that information and how it is used or disseminated to other users.

6. Record-keeping. Maintain accurate records concerning your use of GenAI, including but not limited to the client/matter, tasks performed, date, and user. Print and save your chats or queries in the electronic folder – iManage and/or OneDrive.

7. Reliability. GenAI technology cannot yet produce results that are consistently real, true, or accurate. Although GenAI can expedite many tasks, it is merely a tool to assist the practice of law by licensed lawyers – it is not meant to replace attorneys and should not be treated as a reliable source of information. To repeat: any and all GenAI results require independent verification by a human.

**NOTICE TO THE BAR**

**LEGAL PRACTICE: PRELIMINARY GUIDELINES ON THE USE OF  
ARTIFICIAL INTELLIGENCE BY NEW JERSEY LAWYERS**

Artificial intelligence (AI) includes a variety of rapidly evolving technologies with significant capabilities as well as significant risks. In furtherance of its responsibility to uphold the highest level of professionalism among lawyers, the New Jersey Supreme Court seeks to balance the benefits of innovation while safeguarding against the potential harms of misuse. To that end, the Court here provides preliminary guidelines on the use of AI to support lawyers who practice in New Jersey and the clients who depend on those lawyers.

**Supreme Court Committee on AI and the Courts**

The Supreme Court Committee on Artificial Intelligence and the Courts, which includes private and public lawyers, as well as judges, Judiciary leaders, technologists, and experts in academia and media, recommended these initial guidelines to support lawyers in continuing to comply with the existing Rules of Professional Conduct (RPCs) and the Rules of Court.

The attached preliminary guidelines are intended to inform and assist lawyers in navigating their ethical responsibilities in light of the current and anticipated effects of AI -- in particular generative AI -- on legal practice.

**Questions and Suggestions**

Lawyers with specific questions about their own prospective conduct related to the use of AI should continue to seek direction from the Attorney Ethics Hotline at (609) 815-2924 or in writing to [Court-Use-of-AI.mbx@njcourts.gov](mailto:Court-Use-of-AI.mbx@njcourts.gov). As always, the identity of lawyers who pose such specific questions will remain confidential. However, the issues raised by such inquiries may inform the development of future, more detailed guidance regarding the ethical use of AI in the practice of law.


While these interim guidelines are effective immediately, the Supreme Court also invites comments and questions on the use of AI in legal practice, including suggestions of potential use cases for lawyers and the courts.

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Questions regarding this notice should be directed to the Office of the Administrative Director of the Courts at (609) 376-3000. Written inquiries and any comments on the preliminary guidelines should be submitted via email to [Comments.Mailbox@njcourts.gov](mailto:Comments.Mailbox@njcourts.gov).



Stuart Rabner  
Chief Justice



Glenn A. Grant, J.A.D.  
Acting Administrative Director

Dated: January 24, 2024

**PRELIMINARY GUIDELINES ON NEW JERSEY LAWYERS' USE  
OF ARTIFICIAL INTELLIGENCE**

Artificial intelligence (AI) refers to a machine-based system that can make predictions, recommendations, or decisions. AI systems use machine and human-based inputs to perceive environments, abstract such perceptions into models through automated analysis, and use model inference to formulate options. While various forms of AI have been widely used for years, the advent of generative artificial intelligence (Gen AI) -- a subset of AI in which machine-based systems create text or images based on predictive models derived from training with large datasets -- has elevated interest in and use of AI in legal and other professions. These preliminary guidelines refer generally to AI with the understanding that certain provisions relate primarily to generative AI. The ongoing integration of AI into other technologies suggests that its use soon will be unavoidable, including for lawyers. While AI potentially has many benefits, it also presents ethical concerns. For instance, AI can "hallucinate" and generate convincing, but false, information. These circumstances necessitate interim guidance on the ethical use of AI, with the understanding that more detailed guidelines can be developed as we learn more about its capacities, limits, and risks.

**Artificial Intelligence Does Not Change Lawyers' Duties**

Lawyers in some jurisdictions improperly relied on Gen AI to generate content, which in some cases resulted in the submission to courts of briefs containing references to fake case law (which those lawyers did not check before or after submission). At the other end of the spectrum, reputable resources including LexisNexis and Westlaw promise to improve the quality of legal practice through the integration of AI to provide faster, more reliable legal research and writing assistance. Larger law firms are continuing to develop in-house AI systems while vendors are marketing AI-facilitated contract review and administrative support to smaller firms and solo practitioners. In this complex and evolving landscape, lawyers must decide whether and to what extent AI can be used so as to maintain compliance with ethical standards without falling behind their colleagues.

The core ethical responsibilities of lawyers, as outlined in the Rules of Professional Conduct (RPCs) are unchanged by the integration of AI in legal practice, as was true with the introduction of computers and the internet. AI

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tools must be employed with the same commitment to diligence, confidentiality, honesty, and client advocacy as traditional methods of legal practice. While AI does not change the fundamental duties of legal professionals, lawyers must be aware of new applications and potential challenges in the discharge of such responsibilities. As with any disruptive technology, a lack of careful engagement with AI could lead to ethical violations, underscoring the need for lawyers to adapt their practices mindfully and ethically in this evolving landscape. This notice highlights particular RPCs that may be implicated by the use of AI, with the understanding that such references are not intended to be exhaustive.

### Accuracy and Truthfulness

A lawyer has a duty to be accurate and truthful. RPC 3.1 provides that a lawyer may not “assert or controvert an issue . . . unless the lawyer knows or reasonably believes that there is a basis in law and fact for doing so that is not frivolous . . . .” RPC 4.1(a)(1) prohibits a lawyer from making a false statement of material fact or law. And RPC 8.4(c) states that it is misconduct for a lawyer to “engage in conduct involving dishonesty, fraud, deceit, or misrepresentation.” Because AI can generate false information, a lawyer has an ethical duty to check and verify all information generated by AI to ensure that it is accurate. Failure to do so may result in violations of the RPCs.

### Honesty, Candor, and Communication

RPC 3.3 requires a lawyer to uphold candor to the tribunal, including by not knowingly making “a false statement of material fact or law . . . .” or offering “evidence that the lawyer knows to be false . . . .” RPC 3.3(a)(1); RPC 3.3(a)(4). A lawyer who uses AI in the preparation of legal pleadings, arguments, or evidence remains responsible to ensure the validity of those submissions. While the RPCs do not require a lawyer to disclose the use of AI, such use does not provide an excuse for the submission of false, fake, or misleading content. The RPCs prohibit a lawyer from using AI to manipulate or create evidence and prohibit a lawyer from allowing a client to use AI to manipulate or create evidence. See, e.g., RPC 1.2(d); RPC 1.4(d); RPC 3.4(b).

RPC 1.2 provides that a lawyer must “abide by a client’s decisions concerning the scope and objectives of representation . . . and as required by

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RPC 1.4 shall consult with the client about the means to pursue them.” RPC 1.4(b), in turn, provides that a lawyer must promptly comply with a client’s reasonable requests for information, and RPC 1.4(c) provides that a lawyer must provide sufficient explanation for a client to make informed decisions regarding the representation. Those RPCs do not impose an affirmative obligation on lawyers to tell clients every time that they use AI. However, if a client asks if the lawyer is using AI, or if the client cannot make an informed decision about the representation without knowing that the lawyer is using AI, then the lawyer has an obligation to inform the client of the lawyer’s use of AI. As to client interactions, a lawyer can use AI to “explain a matter to the extent reasonably necessary to permit the client to make informed decisions . . . .” consistent with RPC 1.4, but the lawyer must continue to oversee such communications to ensure accuracy.

### Confidentiality

RPC 1.6 provides that “[a] lawyer shall not reveal information relating to representation of a client unless the client consents after consultation . . . .” To uphold this core duty, a lawyer must not only avoid intentional disclosure of confidential information but must also “make reasonable efforts to prevent the inadvertent or unauthorized disclosure of, or unauthorized access to, information related to the representation of a client.” RPC 1.6(f). Today, the market is replete with an array of AI tools, including some specifically designed for lawyers, as well as others in development for use by law firms. A lawyer is responsible to ensure the security of an AI system before entering any non-public client information.

### Prevention of Misconduct, Including Discrimination

A lawyer must not engage in misconduct, including “conduct involving dishonesty, fraud, deceit or misrepresentation;” “conduct that is prejudicial to the administration of justice;” and “conduct involving discrimination . . . .” RPC 8.4(c); 8.4(d); 8.4(g). Those duties are addressed in part by the ongoing requirements to ensure accuracy (and avoid falsification) of communications with clients and the court.

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### Oversight

Law firms and lawyers are responsible for overseeing other lawyers and nonlawyer staff, as well as law students and interns, as they may be held responsible for ethical violations by those individuals. See, e.g., RPC 5.1 (Responsibilities of Partners, Supervisory Lawyers, and Law Firms); RPC 5.2 (Responsibilities of a Subordinate Lawyer); RPC 5.3 (Responsibilities Regarding Nonlawyer Assistance). This requirement extends to ensuring the ethical use of AI by other lawyers and nonlawyer staff.

### Conclusion

These preliminary guidelines are intended to assist lawyers in complying with the existing RPCs, which remain unchanged by the availability and use of AI. The references to specific RPCs are intended for illustration and not as an exhaustive list. For instance, the use of AI likely will affect lawyer billing practices and advertising. See, e.g., RPC 1.5 (Fees); RPC 7.2 (Advertising). Those and other specific applications can be addressed in future guidelines if and as needed.