Virginia MCLE Board

Certification of Attendance (Form 2)

Certify your attendance online at www.vsb.org

MCLE requirement pursuant to Paragraph 17, Section IV, Part Six, Rules of Virginia Supreme Court and MCLE Board Regulations

MCLE Compliance Deadline - October 31. MCLE Reporting Deadline - December 15.

A $100 fee will be assessed for failure to comply with either deadline.

Member Name: _____ **VSB ID#:** _____

Address: _____ **Phone:** _____

_____

_____ **Email:** _____

City **State** **Zip**

Course ID: INLL002

Sponsor: George Mason American Inn of Court

Title: E-Discovery: Practice and Pointers

Credits:

1.0	0.0	0.0
CLE	**(Ethics)**	**Well-being**

Date Completed: _____ **Location:** _____

To be completed by sponsor for distance learning programs.

By my signature below I certify:

____ I attended a total of _____ (hrs/mins) of approved CLE of which (_____) (hrs/mins) were approved Ethics and _____ (hrs/mins) were approved Well-being.

____ Credit is awarded for actual time in attendance (0.5 hr. min) rounded to the nearest half hour. (1hr 15 min = 1.5hr)

____ The sessions I am claiming had written instructional materials to cover the subject.

____ I participated in this program in a setting physically suitable to the course.

____ I was given the opportunity to participate in discussions with other attendees and/or the presenter.

____ I understand I may not receive credit for any course/segment which is not materially different in substance than a course/segment for which credit has been previously given during the same completion period or the completion period immediately prior.

____ I understand that a materially false statement shall be subject to appropriate disciplinary action.

NOTE: A maximum of 8.0 hours from pre-recorded courses may be applied to your yearly MCLE requirement. Minimum of 4.0 hours from live interactive courses required.

_____ _____

Date **Signature**

This form may be mailed to:
Virginia MCLE Board
Virginia State Bar
1111 East Main Street, Suite 700
Richmond, VA 23219-0026
(804) 775-0577 / MCLE@vsb.org

Course Type:	**Delivery Method:**
Live	Speaker in Room