



**BYLAWS OF THE
LLOYD LOCHRIDGE
AMERICAN INN OF COURT**

**ARTICLE I
General**

Section 1. Purpose

The Lloyd Lochridge American Inn of Court (the "Inn") promotes civility, ethics, and skills of judges, lawyers, and law students in the Austin, Texas area.

Section 2. Location

The Inn is located in the City of Austin, Travis County, Texas.

**ARTICLE II
Organization**

Section 1. Executive Committee

The Inn's executive committee is composed of the Inn's officers, the chairmen of the Inn's standing committees, and such other members as may be determined by the Inn's masters.

Section 2. Officers

The Inn's officers are: president; immediate past president; past president; president-elect; counselor; treasurer; and such other officers as the masters may deem necessary. Officers are selected in accordance with article V, section 3 below.

Section 3. Committees

The Inn's standing committees are the membership committee and the program committee.

The membership committee solicits and reviews applications for membership in the Inn; makes recommendations to the masters for membership in the Inn; maintains official records of active members' compliance with attendance requirements under article IV, section 2 below; assigns members to pupillage

teams in accordance with article II, section 4 below; and performs such other duties as the president or the executive committee may assign it.

The president shall select the membership committee's chairman. The other members of the membership committee are the Inn's officers and such other members as the committee's chairman shall designate.

The program committee oversees and approves program topics; assists teams in planning their programs; submits programs to the State Bar of Texas for minimum continuing legal education credit; and performs such other duties as the president or the executive committee may assign it. The program committee and its chairman are selected by the executive committee.

Chairmen and members of the standing committees shall serve one-year terms.

In addition to the standing committees, the president and the executive committee each in their discretion may establish ad hoc committees from time to time.

Standing committees and ad hoc committees in their discretion may establish sub-committees.

Section 4. Pupilage Teams

The program committee shall assign each active member of the Inn to a pupilage team and shall select from among each pupilage team a member who shall serve as that team's leader. Each pupilage team is responsible for presenting a program during one meeting of the Inn each year on a schedule that the program committee shall establish. Pupilage team members and team leaders shall be reassigned each year.

ARTICLE III Membership

Section 1. Active Members

The Inn's active members are composed of the following:

- Masters of the Bench, consisting of lawyers with at least fifteen years experience, judges, and law professors;
- Barristers, consisting of lawyers with at least eight years experience, judges, and law professors, who shall serve three-year terms beginning on July 1 and ending on June 30, or as the executive committee otherwise directs;
- Associates, consisting of lawyers with fewer than eight years experience, who shall serve two-year terms beginning on July 1 and ending on June 30, or as the executive committee otherwise directs; and

- Students, consisting of third-year law students.

Section 2. Emeritus Members

The masters, upon recommendation of the membership committee, may confer emeritus and honorary memberships in the Inn.

ARTICLE IV Meetings and Attendance

Section 1. Meetings

The Inn year runs from September through April.

Regular meetings are held once per month, eight times during the year at such times and locations as the executive committee shall determine. The Inn shall endeavor to have at least one social meeting each year to which members may invite guests.

Section 2. Attendance

Each active member of the Inn is allowed three absences from the regular meetings per year. A fourth absence, irrespective of the reason, shall result in the member's automatic removal from the Inn.

ARTICLE V Voting and Elections

Section 1. Masters

Each master has one vote on all matters submitted to the masters. A majority of voting masters constitutes a quorum for transacting business except in the case of adopting or amending these bylaws, which shall be in accordance with article VII below.

A vote of the masters shall be conducted in person at a meeting of the masters, by email, by facsimile, or by any other means as the executive committee or the president shall determine.

Section 2. Executive Committee

Each member of the executive committee shall be entitled to one vote on all matters submitted to the executive committee. In the event of a tie, the president shall have the deciding vote. A majority of the members of the executive committee shall constitute a quorum for transacting business. Every act done or decision made by a majority of the members in attendance at the meeting called for that purpose shall be regarded as the act of the entire executive committee.

A vote of the executive committee shall be conducted in person at a meeting of the executive committee, by email, by facsimile, or by any other means that the executive committee or the president shall determine.

Section 3. Elections

The nomination of officers will occur each year during the months of May or June at a meeting of the executive committee. Election of officers shall be by majority vote of the masters.

Section 4. Vacancies

When an officer position becomes vacant, the executive committee shall appoint an active member of the Inn to fill the vacancy until the next regular election.

ARTICLE VI Fiscal Matters

Section 1. Fiscal Year

The fiscal year of the Inn shall be the same as the fiscal year of the American Inns of Court Foundation, which is July 1 to June 30.

Section 2. Dues

Dues shall be in an amount determined by the executive committee and shall be levied by the treasurer during September of each year. Failure to pay dues before the third meeting of the Inn year after reasonable notice may be considered by the executive committee as grounds for terminating membership of the person in default.

Section 3. Expenses

The Inn shall pay all of its expenses in accordance with the *Leadership Handbook*, which includes the cost for one or more Inn officers to attend the annual National Leadership Conference of the American Inns of Court Foundation and paying an administrator of the Inn in an amount determined by the executive committee consistent with the guidelines established in the *Leadership Handbook*.

ARTICLE VII Adoption and Amendments

Section 1. Adoption

These bylaws shall be adopted by the Inn upon a vote of two-thirds of the masters and then submitted to the Board of Trustees of the American Inns of Court Foundation for approval.

Section 2. Amendments

Amendments to these bylaws may be made by a vote of two-thirds of the masters and then submitted to the Board of Trustees of the American Inns of Court Foundation for approval.