



DANIEL WEBSTER-BATCHELDER  
AMERICAN INN OF COURT

### **ATTENDANCE POLICY**

Regular attendance at meetings is vital to the Inn experience. However, the Executive Board understands that circumstances may arise that could prevent a member from attending every meeting. Members are permitted a maximum of two absences per Inn season. Regardless of membership level, if a member is unable to attend a meeting, he or she should arrange for a substitute to attend the meeting in the place of that member. The member shall provide notice to the Inn Secretary as soon as possible that he or she is unable to attend the meeting and, if a substitute has been arranged, the name of the substitute.

**This Attendance Policy will be strictly enforced. A member who violates the attendance policy may not be invited back to attend for the upcoming Inn season.**