

MAYRA A. LEDESMA

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EXPERIENCE

Northwest Workers' Justice Project, Portland, Oregon

Staff Attorney, July 2018 – Present

- ◆ Litigate state and federal wage and hour and employment discrimination cases on behalf of low income, immigrant and contingent workers.
- ◆ Support worker organizing efforts.
- ◆ Collaborate with Centro de Servicios para Campesinos, a sister organization of Pineros y Campesinos Unidos del Noroeste (PCUN), to provide direct legal services to their members.
- ◆ Engage in Know Your Rights training presentations – as an example, provide monthly 30-minute presentations on Radio Poder at 98.3 FM.
- ◆ Work in coalition with community partners to support building worker power and to help assure that low-wage and immigrant worker voices are centered in decision making.
- ◆ Help plan and implement the nonprofit's yearly fundraising event, support end-of-year fundraising and help solicit individual donations.

Housing & Community Development Legal Clinic, Chicago, Illinois

Student Counsel to two small businesses, August 2016 – May 2017

- ◆ Advised two LLCs on corporate governance issues, trademarks and copyrights, employment issues, and drafted a full corporate operating agreement.

Asher, Gittler & D'Alba, Chicago, Illinois

Law Clerk, September 2016 – April 2017

- ◆ Researched and wrote a memorandum on FLSA misclassification of IT staff and administrative assistants for partner presentation.
- ◆ Wrote releases for the firm's website, such as a release regarding *The Trustees of Columbia University*, a NLRB case that classifies teaching assistants as statutory employees under the NLRA.

Potter Bolanos, LLC, Chicago, Illinois

Law Clerk, January 2016 – September 2016

- ◆ Researched and drafted memoranda on whether employees who suffered wage loss and did not engage in protected activity can recover as protected class when an employer reduced the employee's regular rates to offset its DOL violations.
- ◆ Interviewed witnesses in overtime class action cases for affidavit and prospective clients through intake process.

Chicago Office of Illinois Attorney General Lisa Madigan, Chicago, Illinois

Law Clerk in the Antitrust Bureau of the Public Interest, September 2015 – December 2015

- ◆ Drafted a motion to compel the production of document that were under seal from the MDL.

United States District Court, Northern District of Illinois, Eastern Division, Chicago, Illinois
Judicial Internship for Honorable Chief Judge Ruben Castillo, June 2015 – August 2015

- ◆ Drafted opinions on a motion to dismiss an ERISA claim and a motion for summary judgment in a sex and age Title VII and ADEA case.

Circuit Court of Cook County, Chancery Division, Mortgage Foreclosure, Chicago, Illinois
Judicial Externship for Calendar 55, January 2015 – May 2015

- ◆ Reviewed party briefs and motions, highlighting the issues and preparing notes for the Judge to review prior to court calls.

Grancell, Stander, Reubens, Thomas & Kinsey, El Segundo, California
Legal Assistant, November 2012 – July 2014

- ◆ Transcribed, formatted, and proofread client letters and pleadings. Processed subpoenas for witnesses to appear at the Board. Earned “Top 5 Award” for being in the top five (of 35 assistants) most productive in the firm.

England, Ponticello & St. Clair, Marina Del Rey, California
Lead Legal Assistant, August 2010 – July 2012

- ◆ Transcribed, formatted, and proofread client letters and pleadings. Directed operational logistics by training new staff and providing support for attorney concerns with staff work.

EDUCATION

DePaul University College of Law, Chicago, Illinois
Juris Doctor, May 2017

Willamette University, Salem, Oregon
Bachelor of Arts in Economics and Spanish, May 2009

Cross-Cultural Center for Study, Seville, Spain Study Abroad Program (Fall 2007)

LANGUAGE SKILLS

- Fluent in written and spoken Spanish.
- Working knowledge in written and Spoken French.

ACTIVITIES

Oregon Hispanic Bar Association
Board Member, February 2019-Present
Secretary, February 2020-Present

- ◆ Attend monthly meetings.
- ◆ Participate in the scholarship, awards, and community engagement committee.
- ◆ Help plan and implement OHBA’s annual fundraising dinner.