

Judicial Preferences for Remote Practice During COVID-19

JUDGE	WHO PROVIDES THE ZOOM INFORMATION?	WHEN DO EXHIBITS NEED TO BE SUBMITTED BEFORE A HEARING OR TRIAL?	DO YOU WANT A PHYSICAL BINDER FOR HEARINGS OR TRIAL?	WHEN SHOULD HEARING AND TRIAL BINDERS BE DELIVERED BY?	UNCONTESTED FINAL HEARING: DEADLINE FOR PACKET OF DOCUMENTS
Duval FM-A Karen Cole	The Court will provide the zoom ID and serve as the host.	At least 72 hours before the trial; longer if the exhibits are voluminous.	Judge Cole does not like physical papers, binders, etc. Save a tree.	N/A	At least 72 hours before the hearing
Duval FM-B Russell Healey	The attorneys/parties provide the ZOOM invite/information to our office	Judge Healey prefers that exhibits are submitted 5 days before the hearing/trial, but will accept them up to 3 days before the hearing/trial.	Judge Healey only requires a binder if the exhibits are more than 30 pages. 30 pages and under can be emailed to Becci Powell.	Judge Healey prefers that exhibits are submitted 5 days before the hearing/trial, but will accept them up to 3 days before the hearing/trial.	5 days before the final hearing, but will accept them up to 3 days before the hearing/trial.
Duval FM-C John Guy	It is up to the parties to initiate video conferencing and sending an "invite" to the court by emailing the invite to jennw@coj.net .	Any submissions or evidence for hearings that the parties wish the Court to consider should be sent to the Court as an email attachment at least 3 business days before the hearing.	Request to submit physical documents or evidence to the Court should be submitted in writing and sent to the Judge.	If approved by Judge Guy to provide physical copies, provide at least three (3) business days in advance.	1 day before the final hearing.

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Duval FM-D Daniel Wilensky	The Court will always send the invite.	Judge Wilensky prefers 72 business hours prior.	Judge Wilensky does not like physical papers, binders, etc.	N/A	Amber Collie would like all uncontested final hearing documents a maximum of one week prior, but the day before is fine. "Not the day of!"
Duval FM-E Maureen Horkan	The Attorney will host Zoom hearings and pre-trial conferences. Judge Horkan will host trials.	Judge Horkan prefers 72 business hours prior. Exhibits less than 25 pages may be emailed to the Court. Exhibits in excess of 25 pages must be mailed or dropped off.	Judge Horkan requires organized and properly marked exhibits, but they do not necessarily have to be placed in a binder	Judge Horkan prefers 72 business hours prior.	Connie Pfeifer prefers to receive the required documents, proposed judgments and NOH <u>at least one week</u> before the scheduled hearing date. She prepares Judge Horkan's hearing packets the Wednesday prior to each hearing week.
Duval FM-F Suzanne Bass	Judge Bass hosts her own hearings. You may contact Kathy Fristrom for the invitation. For <i>ex parte</i> hearings the Zoom information is on www.jud4.org .	At least 72 business hours prior.	Judge Bass wants a trial binder, organized, tabbed and labeled.	At least 3 days in advance of trial.	At least 3 days in advance. Of course, exceptions can be made; but definitely not the morning of. Kathy is in the hearing room with Judge Bass during <i>ex parte</i> , and is unavailable to see emails arrive and print the documents during the hearing.

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<p>Duval FM-G Lance Day</p>	<p>The Court will provide the information.</p>	<p>Any submissions or evidence that parties would like the court to consider should be sent as an attachment to an e-mail at least three business days before the hearing.</p>	<p>Any requests to provide physical documents or evidence to the court should be put in writing and sent to the judge.</p>	<p>If approved by Judge Day, provide at least three business days in advance.</p>	<p>1 day before the final hearing.</p>
<p>Clay Div. E Angela Cox</p>	<p>The Court will be the Zoom Host.</p>	<p>Judge Cox's Third Amended Standing Order on Video Hearings provides deadlines.</p>	<p>A physical binder is not required.</p> <p>Evidence has been submitted in notebooks, manila folders, rubber-banded or binder-clipped, the Court has no preference. Exhibits may be submitted in any manner as long as they are in order, easily hands-on manageable, appropriately labeled and easily identifiable according to the Court's Order.</p>	<p>See the Third Amended Standing Order on Video Hearings. All deadlines will be updated in this Order.</p>	<p>All required documents must be provided to Donna Gonzalez before she will confirm the <i>ex parte</i> hearing.</p>
<p>Clay Div. F Steven Whittington</p>	<p>The Court will always provide this information.</p>	<p>Five business days in advance.</p>	<p>Not required, but may be helpful depending on the number of exhibits.</p>	<p>Five business days in advance.</p>	<p>Five business days in advance.</p>

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<p>Nassau Div. A Steven Fahlgren</p>	<p>Judge Fahlgren has a reoccurring meeting invitation Monday through Friday from 9 to 5 for routine hearings. He also has a reoccurring meeting every Tuesday morning for domestic violence. The invitation information is provided by the Court and published online.</p>	<p>The sooner the better. The week before is preferred, but exhibits will be accepted up to the day before.</p> <p>If there are more than 25/50 pages, hard copies should be provided.</p>	<p>Hearing notebooks are appreciated for lengthy civil hearings of family matters with extensive exhibits.</p>	<p>The week before is preferred.</p>	<p>The week before is preferred, but Ashley Strickland will accept them up until the day before the final hearing.</p>
<p>Nassau Div. B James Daniel</p>	<p>The Court will always provide the Zoom information.</p>	<p>At least 1 business day via email, so I can print the documents out for the Judge.</p> <p>Always confirm that the trial order does not dictate a different procedure.</p>	<p>If the documents are large they would need to be submitted as a hard copy.</p>	<p>At least 2 business days before hearing/trial.</p> <p>Always confirm that the trial order does not dictate a different procedure.</p>	<p>At least 1 business day via email, so I can print the documents out for the Judge. If the documents are large they would need to be submitted as a hard copy at least 2 business days before hearing.</p>

<p>Nassau Div. C Lester Bass</p>	<p>Provided by the Court in Judge Bass' procedures: Join Zoom Meeting Meeting ID: 916 6251 7934 Password: 254640</p>	<p>At least forty-eight (48) business hours in advance.</p>	<p>If your exhibits contain more than 50 pages please provide a hard copy to the court already tabbed in a notebook. Copies must be mailed or hand delivered to the courthouse and one copy emailed to the Judicial Assistant.</p>	<p>At least forty-eight (48) business hours in advance.</p>	<p>At least forty-eight (48) business hours in advance.</p>
<p>St. Johns 58 Bryan Rendzio</p>	<p>Zoom information is provided by the Court.</p>	<p>We ask that all exhibits are pre-marked with the Clerk's office no less than two (2) days prior to the scheduled hearing. Exhibits do not need to be submitted directly to the Judge's office as the Clerk will handle all exhibits for the hearing or trial. Parties can contact the Clerk's office with questions regarding the marking of their exhibits.</p>	<p>Judge Rendzio does not require a binder for hearings or trials. All exhibits are handled by the Clerk's office. The Court Clerk will bring any exhibits that have been pre-marked to the hearing/trial for the Court to review if entered. Any document that has previously been entered in the case can be viewed by the Court electronically via Benchmark.</p>	<p>We ask that all exhibits are pre-marked with the Clerk's office no less than two (2) days prior to the scheduled hearing.</p>	<p>St. Johns continues to allow parties to have a court reporter take final testimony or have it taken at a hearing. CFJs may be submitted electronically. All documents must be filed prior to submitting your CFJ. If the parties are waiting until a pending CMC date for final testimony the CFJ should be submitted a couple of days prior to the CMC date.</p>