**THE RANDY H. LEE AMERICAN INN OF COURT**

**A Chapter of the American Inns of Court**

***Fostering Excellence in Professionalism, Ethics, Civility and Legal Skills***

 ***P.O. BOX 5497***

***GRAND FORKS, ND 58206-5497***

 August 27, 2019

Dear Member of the Randy H. Lee American Inn of Court:

 Welcome to membership in the Randy H. Lee American Inn of Court for the 2019-2020 program year. Entering its thirteenth year, our Chapter continues to serve the local legal community by promoting excellence in legal advocacy, enhancing the legal skills of its members, and encouraging professionalism, collegiality, and mentoring.

 Our first meeting of the new program year will be on September 10 at the Gorecki Alumni Center on the UND campus. If you are unable to attend this meeting or a meeting in the future, please contact our secretary, Darla Schuman. This will allow us to adjust the head count with UND catering so we are not paying for extra meals. **At the beginning of the program, I will be looking for two volunteers to assist Magistrate Judge Senechal in getting our mentoring program off the ground.** Our local Inn has achieved the Silver Distinction in the American Inns of Court Achieving Excellence program that places our Inn in the top 33% of Inns across the country. Going forward, we are working on achieving the Gold Distinction which requires a formal mentoring program. Details are located on the Inns website [www.innsofcourt.org](http://www.innsofcourt.org). Please reach out to Magistrate Judge Senechal or myself if you would be willing to serve in this capacity.

 **A copy of our Pupilage Team Roster is attached.** You will find both the dates and the suggested topic for the Teams to present at each meeting. We have selected a Master and an Associate to serve as co-chairs for each Pupillage Team. The co-chairs are responsible for initiating the communications and planning by their Team for the assigned presentation. If the Team selects a topic other than the assigned topic, the co-chairs should inform the Program Committee of its selected program topic at least thirty (30) days before the date of the presentation. Many programs and resources are available to each Team through the AIC website ([www.innsofcourt.org](http://www.innsofcourt.org)).

 In order to facilitate approval of CLE credits for each program, the co-chairs of each Team are responsible for submitting a written summary of the program and copies of all presentation outlines and materials to the Program Committee Co-Chairs no later than ten (10) days following the program presentation.

 **Guests**: Members may invite guests/prospective members to Inn meetings. Members responding to meeting reminders must indicate if they are bringing a guest to the meeting. At the meeting, the guest must sign in and the member bringing the guest must pay **$25.00** for the cost of the guest’s meal. Non-members invited by a Pupillage Team to present at a meeting are considered guests, and the Pupillage Team inviting the guest presenters is responsible for the cost of their meals.

 Thank you for your continued support of the Randy H. Lee American Inn of Court. **We look forward to seeing each of you at our first meeting at the Gorecki Alumni Center (Gransberg Room), 3501 University Avenue, Grand Forks, ND, on Tuesday, September 10, 2019. New Member Orientation will begin at 5:00 p.m.** The meeting itself will begin with a social at 5:30 p.m., followed by dinner at 6:00 p.m., and the program at 6:30 p.m.

 Very truly yours,

 Carmell F. Mattison (President)

 Al Boucher (Vice President)

 Darla Schuman (Secretary)

 Andrew Eyre (Treasurer)

 Sarah Gereszek (Program Chair)

 Alice Senechal (Membership Co-Chair)

 Sarah Atkinson (Membership Co-Chair)