# Virginia Mandatory Continuing Legal Education

Virginia State Bar 1111 East Main Street, Suite 700 Richmond, VA 23219-0026 Phone: (804) 775-0577 Web site: <u>www.vsb.org</u>

January 20, 2017

Via Email L. Steven Emmert l'Anson-Hoffman American Inn of Court Pembroke One 5th Floor Virginia Beach, VA 23462

RE: NEE0849

Dear Mr. Emmert:

The course titled "Scenes from a Super Bowl Party: Ethical Issues Arising in Social Settings" has been approved for 1.0 credit hours including (1.0) credit hours for Ethics by the Virginia Mandatory Continuing Legal Education Board.

Accreditation of this program is approved through October 31, 2017. Enclosed are the applicable certification forms for your course. Virginia attorneys may certify their attendance at our website **upon receipt of this form** and the course ID# may <u>not</u> be provided without it. Course attendance lists are not processed as certification of attendance.

Any recording of this program for future presentation by any delivery means requires a separate application.

Please contact the MCLE Department if you have any questions.

Sincerely,

Gale m. Cartwright

Gale M. Cartwright Director of MCLE

Virginia MCLE Board

## **CERTIFICATION OF ATTENDANCE (FORM 2)**

MCLE requirement pursuant to Paragraph 17, of Section IV, Part Six, Rules of the Supreme Court of Virginia and the MCLE Board Regulations.

**INSTRUCTIONS** 

# Certify Your Attendance Online at <u>www.vsb.org</u> see Member Login

Complete this Certification. Retain for two years. MCLE Compliance Deadline - October 31. MCLE Reporting Deadline - December 15. A \$100 fee will be assessed for failure to comply with either deadline.

Member Name:		VSB Member Number:
Address:		Daytime Phone:
		E-mail Address:
City	State Zip	
Course ID Number:	NEE0849	
Sponsor:	l'Anson-Hoffman American Inn of Court	
Course/Program Title	: Scenes from a Super Bowl F	Party: Ethical Issues Arising in Social Settings
Live Interactive *	CLE Credits (Ethics Credits): 1.0 (1.0)	
Date Completed:	Loca	ation:
By my signature below 1	l certify	

- I attended a total of (hrs/mins) of approved CLE, of which ( ) (hrs/mins) were in approved Ethics. Credit is awarded for actual time in attendance (0.5 hr. minimum) rounded to the nearest half hour. (Example: 1hr 15min = 1.5hr)
- The sessions I am claiming had written instructional materials to cover the subject.
- I participated in this program in a setting physically suitable to the course.
- I was given the opportunity to participate in discussions with other attendees and/or the presenter.
- I understand I may not receive credit for any course/segment which is not materially different in substance than a course/segment for which credit has been previously given during the same completion period or the completion period immediately prior.
- I understand that a materially false statement shall be subject to appropriate disciplinary action.
- \* NOTE: A maximum of 8.0 hours from pre-recorded courses may be applied to meet your yearly MCLE requirement. Minimum of 4.0 hours from live interactive courses required.

Date

Signature

Questions? Contact the MCLE Department at (804) 775-0577

If not certified online, this form may be mailed

Virginia MCLE Board Virginia State Bar 1111 East Main Street, Suite 700 Richmond, VA 23219-0026 Web site: <u>www.vsb.org</u>

[Office Use Only: Live]

Virginia MCLE Board **CERTIFICATION OF TEACHING (FORM 3)** MCLE requirement pursuant to Paragraph 17, of Section IV, Part Six, Rules of the Supreme Court of Virginia and the MCLE Board Regulations. **INSTRUCTIONS** E-mail this form to <u>mymcle@vsb.org</u> Follow Form 1 Instructions after 10/31 Compliance Deadline Complete this Certification to Include Both Teaching and Attendance hours. Retain copy for two years. MCLE Compliance Deadline - October 31. MCLE Reporting Deadline - December 15. A \$100 fee will be assessed for failure to comply with either deadline. **VSB Member Number:** Member Name: Address: **Daytime Phone:** E-mail Address: State Zip City Course ID Number: NEE0849

Sponsor: I'Anson-Hoffman American Inn of Court

Course/Program Title: Scenes from a Super Bowl Party: Ethical Issues Arising in Social Settings

Live Interactive \* CLE Credits (Ethics Credits): 1.0 (1.0)

Date(s) of Teaching:

Location(s):

### ONLY SESSIONS WITH WRITTEN INSTRUCTIONAL MATERIALS ARE APPROVABLE FOR CREDIT

- My teaching segment was \_\_\_\_\_ (hrs/mins) of CLE, of which (\_\_\_\_\_) (hrs/mins) were in Ethics.
- In addition, I attended other segments totaling \_\_\_\_\_ (hrs/mins) of CLE, of which (\_\_\_\_\_) (hrs/mins) were in Ethics.
- I spent \_\_\_\_\_ hours preparing for teaching my segment of the course.
- No more than four (4) hours of preparation credit may be claimed per one hour of instructional time in your presentation, and no more than eight (8) hours total for any one course. Total credit is awarded for actual time spent teaching, attendance and preparation rounded to the nearest half hour. (Example: 1hr 15min = 1.5hr)
- A materially false statement shall be subject to appropriate disciplinary action.
- \* NOTE: A maximum of 8.0 hours from pre-recorded courses may be applied to meet your yearly MCLE requirement. Minimum of 4.0 hours from live interactive courses required.

Date

#### Signature

Questions? Contact the MCLE Department at (804) 775-0577

If not e-mailed, this form may be mailed to: Virginia MCLE Board Virginia State Bar 1111 East Main Street, Suite 700 Richmond, VA 23219-0026 Web site: <u>www.vsb.org</u>

[Office Use Only: Live]